



LEASE APPLICATION
(Please Print)

TODAY'S DATE: _____

LEASING ENTITY
(Name of Individual, Partnership or Corporation)

- Corporation: Articles of Incorporation must be provided and 2 years Annual Reports or Corporate Tax Returns.
Partnership: Partnership Agreement must be provided and Individual Partners' Current Personal Financial Statement and 2-Years Personal Tax Returns.
Individual Sole Proprietor or, Other: Personal Balance Sheet and 2 Years Personal Tax Returns must be provided.

State of Incorporation/Partnership Information: _____ Date Established: _____
Federal Tax I.D.# _____

DBA: _____

Local Business Ph: _____ Corporate Ph: _____ Emergency After Hours Ph: _____

Full Description of Intended Use: _____

Who will be the Principle(s) – General Partner(s) – Individual(s) signing the Lease: (Please attach resolution authorizing non-partner/principal signatures)

1). _____ 2). _____
First/M.I./Last First/M.I./Last

Title: _____ Title: _____

Personal Information:
Home Address: _____ Home Address: _____
City: _____ St. _____ Zip _____ City: _____ St. _____ Zip _____
SS#: _____ DOB: _____ SS#: _____ DOB: _____
Married: _____ Single: _____ Married: _____ Single: _____
Name of Spouse: _____ Name of Spouse: _____
First/M.I./Last First/M.I./Last
SS#: _____ SS#: _____

Current Corporate Headquarters Address Rent _____ Own: _____

Present Business Address:

Previous Business Address:

Years at this Location: _____

Years at this Location: _____



If you currently or recently lease(d) commercial space, we would like to contact the Landlord as a reference. If this is acceptable, please provide the following:

Form fields for contact information: (Person to Contact & Title), (Telephone #), (Address of Leased Premises), # of Employees, Sic Code, # of Needed Parking Spaces, Any overnight parking, Bank(s), Account #, Contact Name, Phone #

PLEASE LIST ANY AND ALL HAZARDOUS SUBSTANCES THAT WILL BE INSIDE PREMISES AND APPROXIMATE AMOUNTS.

Blank lines for listing hazardous substances and approximate amounts.

Credit References - Name, Address, Phone Number

Numbered list (1-5) for credit references with blank lines for name, address, and phone number.

Trade References - Name, Address, Phone Number

Numbered list (1-4) for trade references with blank lines for name, address, phone number, and status (Open/Closed).

I hereby give the above references, Experian (CCR), and Dunn & Bradstreet permission to provide financial and credit information, financial or written (via fax or mail) to the owner of the property, which I am now negotiating to lease. The understood hereby waives any privacy of credit information rights or regulations.

Signature and contact information fields for two parties: SIGNATURE, Print Name, Title, Date